



DÍA DE LOS MUERTOS

Sunday, October 27, 2024

1:00 PM – 5:00 PM

Silveyville Cemetery District

800 S. 1st St., Dixon



FOOD VENDOR APPLICATION AND AGREEMENT FORM

APPLICATION & PAYMENT MUST BE RECEIVED BY OCTOBER 15, 2024

BUSINESS NAME: (please print): _____

CONTACT NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE (Bus): _____ (Cell): _____

EMAIL: _____ DID YOU ATTEND LAST YEAR? YES/NO

Please describe the items you plan to sell (required): **NO ALCOHOL WILL BE ALLOWED.**

PLEASE NOTE – THERE IS NO ELECTRICAL AVAILABLE.

RESALE NUMBER (attach copy) _____

SOLANO COUNTY HEALTH PERMIT NUMBER (attach copy) _____

BOOTH SPACE (Check One) 10' by 10' (\$100) 10' by 20' (\$175)

Will you be bringing a tent, canopy, or backdrop? _____
Dimension of your total food sales/prep area _____

NUMBER OF PEOPLE THAT WILL BE WORKING: _____

SPECIAL REQUESTS? _____

LIABILITY INSURANCE CARRIER: _____ POLICY #: _____

ALL APPLICATIONS MUST BE MAILED (NOT EMAILED) & MAILED WITH CHECK OR MONEY ORDER:

Check for vendor fee Payable to **Dixon Chamber of Commerce (mailing address below)**

A copy of your business license, seller's permit, Insurance, and Solano County Health Department License.

AGREEMENT

I, as the Vendor or on the vendor's behalf, have read and agree to observe the Rules and Regulations as stated in this application. I have read and signed the Release and waiver of liability attached to this application.

AUTHORIZED SIGNATURE: _____ DATE: _____

Please mail to: Silveyville Cemetery District
Attn: Jennifer Huff
800 S 1st Street, Dixon, CA 95620 or
PO Box 159, Dixon, CA 95620
Please be sure to include your payment.
DEADLINE IS OCTOBER 15, 2024

You must also include a copy of your Seller's Permit, Business License, and Certificate of Liability Insurance naming Silveyville Cemetery District and the Dixon Chamber of Commerce as additional insureds, proof of automobile liability insurance (policy declarations page), and Solano County Environmental Health Department License.

FOOD VENDOR RULES AND REGULATIONS PLEASE KEEP THIS PAGE FOR REFERENCE

DEADLINE: OCTOBER 15, 2024

1. We reserve the right to limit the number of food vendors and the menu items being sold. *(We will only allow one type of food vendor i.e., Mexican/taco, burger, shaved ice, etc.) Entrance is first come first serve. You must have all the required items and payment to secure your spot.*
2. You may begin setting up at **10:00 AM**. You must be set up by **12:45 PM**. **VEHICLES (EXCEPT FOR FOOD TRUCKS) MUST BE REMOVED FROM THE AREA BEFORE 12:45 PM. NO EXCEPTIONS.**
3. Food vendors are required to pay a space rental fee of **\$100 for a 10' by 10'** and **\$175 for a 10' by 20'**. Larger spaces will be negotiated depending on the size required.
4. In addition to your space fee, a refundable clean-up/compliance deposit of **\$150 (separate check)** is required with your application. If you comply with the **Solano County Environmental Health Department** requirements and your space is found in satisfactory condition after the event, the deposit will be returned to you by a member before you leave. No deposit checks will be mailed back to vendors– you must pick it up at the end of the event once your booth space area has been checked.
5. You must confine your activities to within your booth space area. No strolling vendors are allowed, and you may not walk around and distribute information or solicit the public.
6. Health Department-approved food booths or vending carts **MUST BE USED**. Food booths must be straight-sided, no converted camping tents will be allowed.
7. Please note that wastewater and grease may not be dumped into storm drains, as per state law.
8. Environmental Health has strict requirements for safe food handling at special events. You must adhere to their regulations and show compliance by filling out, signing, and posting the required Food Safety Checklist during this event. Any food vendor who does not remain in compliance throughout the event will be asked to leave. NOTE: No space rental fee or cleaning deposit refund will be given to any food concession cited for being out of compliance by the Solano County Health Inspector.
9. Food vendors should not construct or arrange their booths so that they obstruct the general view or hide exhibits from others. Pedestrian aisles must be maintained at all times. Spaces are 10' by 10' and 10' by 20'. A larger space can be purchased, if necessary for the safety of the consumers (a BBQ or smoker for example). Cooking areas outside your food booth must have restricted access for the safety of consumers and children.
10. You must collect and pay your own sales tax. A copy of your seller's permit must accompany your application.
11. A copy of your current Solano County Environmental Health Permit for a temporary food booth/facility – Seasonal April-October permit must accompany your application. Please call the Department of Environmental Health at (707) 421-6765 to arrange for the permit.
12. You are responsible for your canopy, tables & chairs, etc. A washable ground cloth must cover the floor

of your booth.

13. You are responsible for providing or arranging all necessary labor in unpacking, erecting, dismantling, and repacking displays. Event staff are not available to help with set-up or take-down.
14. You must provide a minimum of one covered trash receptacle at your booth. All packing cases, crates, and debris of any kind must be removed from your space before the time of opening. You must take your trash, empty containers, and packing materials with you when you leave.
- 15. NO DISPOSAL OF ICE / WATER OR OTHER LIQUIDS INTO PLANTED AREAS.**
16. You must comply with the conditions required by the Fire Department which are attached.
17. You shall not store or display materials on benches, planters, or architectural surfaces, and all food or serving products must be kept a minimum of 6 inches off the ground.
18. Concession vehicles must have a drip pan placed beneath them to catch any automotive fluids.
19. You must provide General Liability Insurance including Products and Completed Operations coverage naming by separate endorsement to the policy, **Silveyville Cemetery District, and the Dixon Chamber of Commerce as additional insureds**. The minimum acceptable limits are \$1,000,000 per occurrence and \$2,000,000 aggregate. Proof of automobile liability insurance (policy declarations page) is also required. Insurance required by this paragraph in no way limits the liability of the Vendor.
20. Transport automobiles must be in good mechanical order to prevent automotive fluids from staining the ground.
21. Portable toilets and hand washing facilities will be provided. You must also provide hand washing and utensil washing facilities within your food booth as per Solano County Environmental Health Regulations.
22. Breakdown begins no earlier than **5:00 PM**. All spaces must be vacated and cleaned by **6:30 PM**.
23. You may not make substitutions to your menu without prior written approval from the Silveyville Cemetery District and the Dixon Chamber of Commerce.



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RELEASE OF LIABILITY AND HOLD HARMLESS AGREEMENT

On behalf of the below-listed organization, business, or group I hereby agree:

- To assume all risks associated with participation in the Día De Los Muertos event.
- To release the Silveyville Cemetery District and the Dixon Chamber of Commerce from any liability connected with participation in the Día De Los Muertos event.
- To indemnify and hold the Silveyville Cemetery District and the Dixon Chamber of Commerce harmless for any loss or expense including reasonable legal/defense costs arising out of participation in Día De Los Muertos event.
- To indemnify and hold the Silveyville Cemetery District and the Dixon Chamber of Commerce harmless for any claims for injury or damages arising out of participation in the Día De Los Muertos event.

I am aware that this is a release of liability and a contractual agreement. I have carefully read this agreement and fully understand its contents. I voluntarily agree to each of the terms and provisions listed herein.

AUTHORIZED
SIGNATURE:

DATE:

PRINTED
NAME

CONTACT
NUMBER

ON BEHALF OF
ORGANIZATION / BUSINESS / GROUP
